

Rewarding Veterinary Job Opportunity! **Head Of Veterinary Services**

JOB DESCRIPTION:

Job Title: Head of Veterinary Services

Location: 15A Goldenbridge Industrial Estate, Inchicore, Dublin 8

Responsible to: The CEO

Working Hours: 8.00AM – 4.00PM Monday to Friday (including 1 hour lunch break)

Due to the nature of the role, you may be required to work outside of these hours.

Due to an upcoming vacancy, The Irish Blue Cross is looking to fill a rewarding opportunity as full-time permanent Head of Veterinary Service at its Inchicore Small-Animal Clinic and for its Mobile Veterinary Service.

The successful candidate will be a qualified veterinary surgeon, ideally with a minimum of 5-years' experience. The person will be responsible for day-to-day veterinary services for eligible pet owners receiving the Charity's care for their pets. The role involves managing, motivating, leading and working with an exceptional and talented team of vets, nurses and receptionists - and performing surgery and consultations, 2-3 morning per week.

The successful candidate will have a positive, flexible, caring and co-operative approach towards The Irish Blue Cross, its teams, clients and their pets.

Key Duties and Responsibilities:

- Act as the Charity's Veterinary Council of Ireland Certificate Of Suitability holder for 11 clinics (Inchicore main Clinic and 10 once-weekly mobile clinic locations in Dublin)
- Act as Radiological Protection Officer and liaise with the EPA (office of radiological protection)
- Liaise with the Veterinary Defence Society, the Veterinary Council of Ireland, the Pet Emergency Hospital and others to meet professional codes of practice and day-to-day objectives
- Oversee best practice and ensure adherence to protocols and procedures to maintain high quality veterinary services throughout the Charity's clinics
- Ensure compliance with regulations under the Veterinary Practice Act and The Animal Remedies Regulations
- Participate on animal welfare committees for The Department of Agriculture, Food and the Marine and others and attend conferences on animal welfare

Inchicore Small-Animal Clinic & Mobile Veterinary Service,

- Act as consult/surgery vet at the Inchicore clinic on approximately 2-3 week-day mornings
- Responsible for the day-to-day management of the veterinary team including communications, recruitment, induction training, roster development, appraisals and other Human Resources matters
- Responsible for veterinary services planning and resources
- Maximise the use of resources, ensuring as many pets as possible benefit from services
- Ensure client fees cover the cost of care and that services are provided to eligible owners
- Oversee appointment bookings, accuracy of records and the daily caseload
- Oversee drug, consumables and equipment orders, ensuring savings

- Oversee the annual stock take
- Provide analyses and reports for sub-Committee Board and Board meetings
- Communicate with special interest groups, the general public, media, and attend conferences, receive training, etc
- Work within tight budgets, maintaining a low-cost approach through seeking discounts, sponsorship, and benefit-in-kind where possible, etc
- Participate in training and continued professional development to always be up-to-date with changes in veterinary medicine
- Work closely with the CEO and management team to plan and achieve targets

Person specification

Key requirements for the position of Head of Veterinary Services include,

Qualification:

MVB or equivalent

Essential skills and experience

- Ideal candidate will have 5 years veterinary experience, with demonstrated management in a fast paced small-animal veterinary practice
- Excellent veterinary consultation, surgery and record keeping skills
- Proven skills in leadership, operational and people management, planning, budgeting and decision-making
- Successful track record in managing a diverse and heavy workload as part of a team
- Excellent communication, literacy, numerical, IT and administrative skills
- Experience of working to strict deadlines and within health and safety protocols

Desirable skills and experience

- A track record of building and nurturing key relationships and partnerships within the veterinary sector

Other requirements

- Availability to take phone calls outside of work hours (e.g., in the event that a team member is unable to attend work, etc)

Salary and benefits:

- Salary circa €60,000 -70,000, dependent on experience
- Veterinary Defence Society annual insurance
- Veterinary Council annual membership fees
- CPD allowance circa €500

Please note that the above list of duties and responsibilities is non-exhaustive

Please send a detailed CV to:

The CEO, chris.conneely@bluecross.ie

The Irish Blue Cross

15A Goldenbridge Industrial Estate, Inchicore, Dublin 8.

Closing date for receipt of applications is 8.00PM, Sunday 31st July 2022

All applications will be acknowledged

The Irish Blue Cross is an Equal Opportunities Employer